

**Good Jobs in Clean Energy**

**Coalition Formation Narrative Template**

**[The red (instructions and context) text throughout the template should be removed in the**

**final version of your Coalition Formation Narrative]**

*The U.S. Department of Energy (DOE) is providing this template as an administrative convenience for prize competitors. Use of this template is not required; competitors are welcome to provide the requested information in an alternate format. Competitors’ final Coalition Formation Narrative should be uploaded in PDF form into HeroX, should not exceed 2,000 words. Up to 5 visuals or graphics may be included in the upload. Please include a word count at the end of narrative.*

The suggestions and prompts below are meant to guide the content competitors provide but are not meant to be prescriptive or restrictive; you decide where to focus your answers.

The Coalition Formation Narrative must be in English. Unless stated otherwise, all files must be submitted to the HeroX platform in an unlocked, searchable PDF form. Content that exceeds any page limit will not be reviewed. Please refer to the official Good Jobs in Clean Energy Prize Official Rules document for each criteria question and its associated suggested content.

The reviewers will score the questions based on the content provided in the narrative and other submission elements.

**Team Name: [Input Team Name]**

**Topic 1: Coalition Description and Commitment**

* Describe how your coalition meets the specified 5 organization type requirement; Introduce each key coalition member, describing their organization, relevant experience and resources (e.g., funding, access to supportive services, meeting space, and staffing).
* Describe any previous coalition member collaborations (if any) between some or all coalition members. How is this activity enhanced or different now?
* Describe your coalition’s structure and how this will support its continuation.
* Describes the steps taken or being taken to formalize and strengthen your coalition’s longevity since the beginning of Phase One (e.g., memoranda of understanding).

**Topic 2: Community and Target Population**

* Define the community and target population being served by your coalition, using data to support this selection.
	+ *Identify if the target population your coalition is serving is a disadvantaged community, low-income community, inclusive of individuals with a barrier to employment, underrepresented workers, or more than one of these categories (see definitions in the prize rules). Data to support this may include referencing information from the Energy Justice Mapping Tool reports, local labor market and population demographics, etc.*
* Identify and describe the job and workforce priorities and/or needs of the target population.
* Identify key coalition members, community-based organizations, and relevant external stakeholders engaged with the target population.
* Describe relevant past, current, and planned engagement between the coalition, community, target population, and external stakeholders.
* Describe coalition members’ connection to the community and target population that qualifies their fitness to meet the target population’s needs and interests accurately.

**Topic 3: Demand for Clean Energy Jobs**

* Identify the clean energy employment opportunity the coalition plans to address.
* Provide relevant material and data supporting this opportunity. This may include identifying recent or anticipated localized clean energy investments, projects, or policies and providing evidence (e.g., press releases or media coverage) of the associated demand for labor.
* Identify and explain the expected changes to the local workforce and specific middle-skill occupations based on the opportunity identified. This should reflect specific attention towards manufacturing and/or construction industries associated with the opportunity identified.
* Identify any current or needed efforts (e.g., workforce training) to address this opportunity and the relevant stakeholders involved. Describe any support your coalition members or external stakeholders will provide.

**Topic 4: Job Quality Issues and Challenges**

* Identify and describe any relevant job quality issues or challenges for the target population identified. This should be based on industry norms or community-specific context.
* Identify and describe any relevant job quality issues or challenges for the clean energy employment opportunity identified in Topic 3. This should be based on industry norms or community-specific context.
* Identify any relevant stakeholders or opportunities in the community working to address job quality issues (e.g., Community Workforce Agreements) and describe any engagement between these groups and the coalition thus far.
* Describe any support your coalition members or external stakeholders will provide.

**Topic 5: Job Access Issues and Challenges**

* Identify and describe any relevant job access issues or challenges for the target population identified in Topic 2. This should be based on industry norms or community-specific context.
* Identify and describe any relevant job access issues or challenges for the clean energy employment opportunity identified in Topic 3. This should be based on industry norms or community-specific context.
* Identify any relevant stakeholders or opportunities in the community working to address these issues (e.g., apprenticeship readiness programs) and any engagement between them and the coalition thus far.
* Describe any support the coalition members or external stakeholders will provide.

**Topic 6: Demonstrated Commitment and Sustainability**

* Summarize your coalition’s ongoing and planned activities as a scope of work, reflecting the responses provided in Topics 2-5 in an integrated manner.
	+ *At a high level, summarize your coalition’s plan to make meaningful impact towards the goals of this Prize and address the issues and opportunity discussed in Topics 2-5. How does this plan align with the priorities and/or needs of the target population and provide a positive impact if pursued?*
* Describe how competing in this prize has supported meeting and expanding this scope of work.
* Outline the initial steps the coalition has taken and anticipates taking to address the key focus areas defined in the scope of work.
* Identify and discuss the coalition’s resource needs, funding commitments, and plans to solicit funding outside the prize award.
* Detail how the coalition plans to utilize the Phase One Prize award, if received, to further the coalition’s efforts.

**Word Count:** [enter the word count for this document]