#### Phase 2: Progress Narrative Template

**[The blue (instructions and context) throughout the template should be removed in the final version of the Progress Narrative]**

*Each of the following topics should be addressed in the Progress Narrative deliverable. The content bullets below are only suggestions to guide your responses. Responses do not have a word limit; however, the aggregate responses to the two topic areas must not exceed three pages at 11-point font size, not including captions, figures/graphs, or references. You may also include up to five supporting images, figures, or graphs. Additional content will not be reviewed.*

Responses do not have a word limit; however, the aggregate response must not exceed three pages at 11-point font size, not including captions, figures/graphs, or references. A word count must be included at the end of your submission (see template for details). You may also include up to five supporting images, figures, or graphs. The reviewers will score the questions based on the content you have provided. Additional content will not be reviewed.

**Topic 1 – Organization and MVP Overview - Describe your organization, the context in which you are working, and your MVP.**

* *Provide a brief introduction of your organization and its goals/mission.*
* *Identify the key team members implementing this program, their expertise, and any changes made to the team during Phase 2.*
* *Describe your MVP, the focus area it addressed, and how it adds value to supporting energy startups and regional partnerships.*
* *Describe what you have learned about your region’s specific challenges and the focus area during Phase 2.*
* *Briefly describe your regional context, the challenges faced supporting energy startups and entrepreneurs, and the program requirement area(s) you are targeting, including the required emphasis on supporting hard-tech companies.*
* *Describe what you have learned about these challenges and program requirement areas during Phase 2.*

**TOPIC 1 Response:**

**Topic 2 - Minimum Viable Program (MVP) Results – Describe progress you have made toward the completion of your MVP**

* *Describe the progress you made toward MVP completion during Phase 2 and if you were able to meet or exceed your planned goals. Include a brief description of any project pivots.*
* *Highlight key activities, relationships, and milestones completed during Phase 2.*
* *Evaluate if and how your MVP successfully addressed the program requirement area(s).*
* *Provide any context on your progress toward metrics, including brief explanations of any metrics that were not met.*
* *Identify lessons learned from your MVP implementation and what advice you would give another incubator looking to implement a similar program.*
* *Identify what specific factors led to the success of your MVP in your regional context that other incubators should consider if they were to implement similar programming in a comparable context.*
* *Discuss how you identified your nominated startups for the Round 3 EPIC Pitch Competitions and what support you offered these startups.*

**TOPIC 2 Response:**

### Two question Progress Narrative word count: \_\_\_\_\_\_\_ total words